Tribal Technical Assistance Grant Program Overview

Webinar September 8, 2020

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Webinar Agenda

- Introductions and Overview of the Program
  - *Karen Eckersley*
  - *Ken Holbrook, CPUC Tribal Advisor Kenneth.holbrook@cpuc.ca.gov*
- Application & Reporting Process
  - *Cynthia McReynolds*
- Application Forms and Resources Available
  - *Grace Liu*
- At the end, questions and answers from participants
  Call-In Number: 800-857-1917
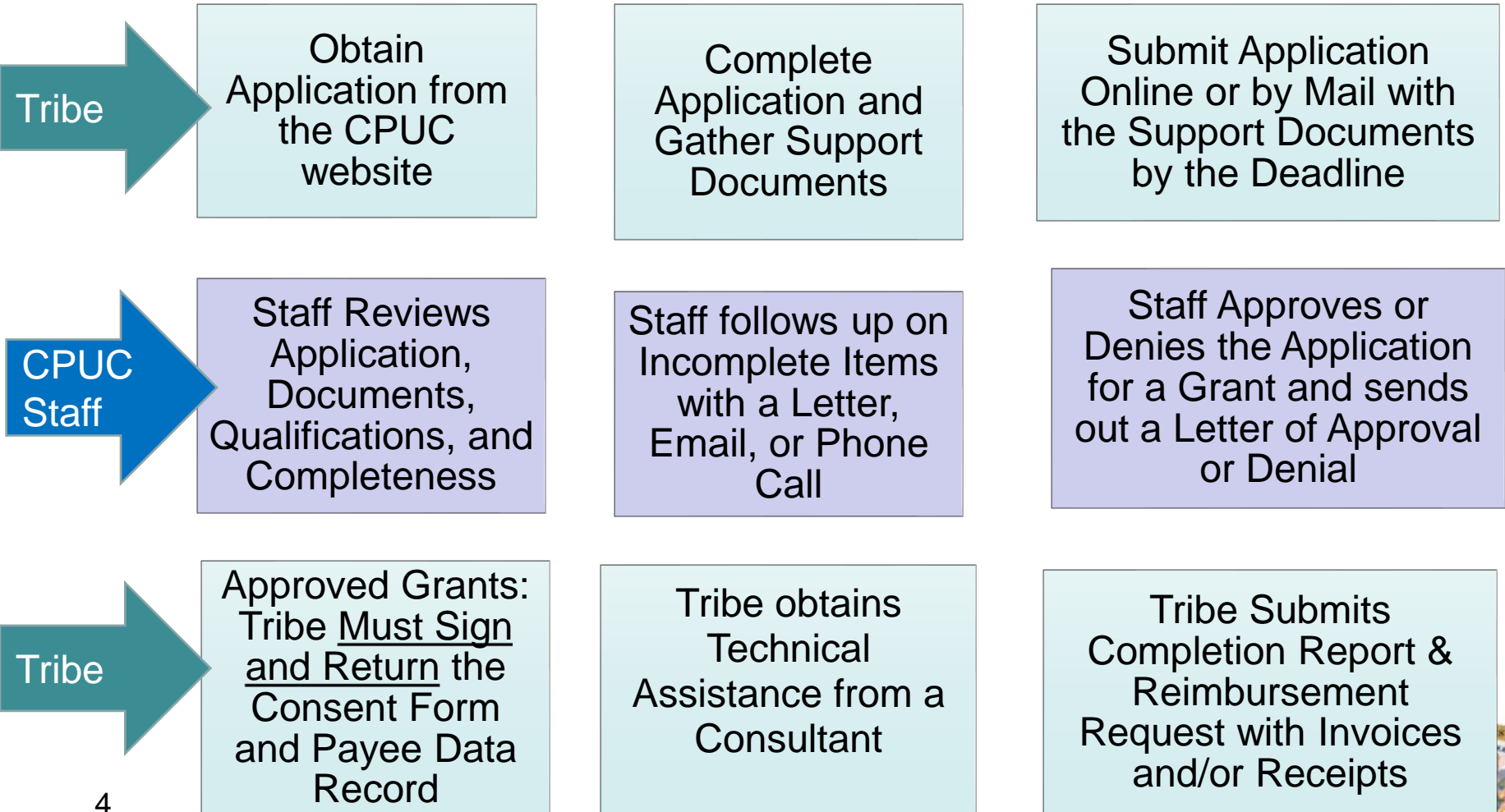 **Access Code: 9899501**

Grants to Improve Communications

- CPUC Decision 20-08-005
  - Authorizes the Commission to make grants for "technical assistance" to Tribes

  - Designed for Tribes to increase capacity by hiring consultants to help with studies which answer critical questions about communications

Application & Reporting Process

Tribe

Obtain Application from the CPUC website	Complete Application and Gather Support Documents	Submit Application Online or by Mail with the Support Documents by the Deadline

CPUC Staff

Staff Reviews Application, Documents, Qualifications, and Completeness	Staff follows up on Incomplete Items with a Letter, Email, or Phone Call	Staff Approves or Denies the Application for a Grant and sends out a Letter of Approval or Denial

Tribe

Approved Grants: Tribe Must Sign and Return the Consent Form and Payee Data Record	Tribe obtains Technical Assistance from a Consultant	Tribe Submits Completion Report & Reimbursement Request with Invoices and/or Receipts

Application Process

- Grant application forms can be found on Tribal Technical Assistance website (https://www.cpuc.ca.gov/TribalAssistance/).

  ➢ Grant Application Package

  ➢ Notarized Affidavit

- Applications may be submitted at any time.

- CD will consider applications on a quarterly, batch process.
  - October 1, 2020
  - January 1, 2021
  - April 1, 2021
  - July 1, 2021

Application Requirements
- Required Forms

- A complete application package includes:

  ➢ **Appendix A-1_***Grant Application Checklist*

  ➢ **Appendix A-2_***Tribal Technical Assistance Summary*

  ➢ **Appendix A-3_***Proposed Budget plan*

  ➢ ***Notarized Affidavit***

Application Requirements

- How to Submit a Tribal Technical Assistance Grant Application

- Applicants may electronically file <u>or</u> mail a hard copy of their completed application.

  ➢ By email: Tribal_Tech_Assist@cpuc.ca.gov

  ➢ By mail:

    Communications Division
    Attn: California Advanced Services Fund, Technical Assistance Grant
    505 Van Ness Avenue
    San Francisco, CA 94102

Reporting Procedures

<table>
<tr><td>Tribal Technical Assistance</td><td>**Payment Reimbursement Request and Project Completion Report**</td></tr>
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Tribe Name, Consultant Name, Project Name, Grant Amount, Prior Payments, Project Completion Date, Amount of Payment Request, Attestation Under Penalty of Perjury, Signature & Date

1. Total Cost of the Project
2. Brief Summary of the Project
3. Technical Details of the Project
4. Documentation, Receipts, Invoices, Contracts, etc.
5. Payment Request Details

Resources Available

❖ Tribal Technical Assistance main web page:
   https://www.cpuc.ca.gov/TribalAssistance/

❖ Additional documents available at the main web page:
   - ❑ *Tribal Technical Assistance One Sheet*
   - ❑ *Tribal Assistance Administrative Manual*
   - ❑ *Grant Application Package*
   - ❑ *FAQs Document*
   - ❑ *Completion Report*
   - ❑ *Overview for Applicants*

❖ Program email address: **Tribal_Tech_Assist@cpuc.ca.gov**

Questions and Answers

Please use the dial-in number for your questions today:

Call-In Number: 800-857-1917
Access Code: 9899501

Please email us here with questions or to be added to our mailing list:
Tribal_Tech_Assist@cpuc.ca.gov

We can "snail mail" you an application package if you would prefer.

Thank you for attending
For Additional Information:

CASF - Tribal Technical Assistance Grant Program
http://www.cpuc.ca.gov/

Questions to:
Tribal_Tech_Assist@cpuc.ca.gov