**California Public Utilities Commission**

**505 Van Ness Avenue, Golden Gate Room**

**San Francisco, CA 94102**

**July 29, 2015**

**1:00 PM – 4:00 PM**

Present (Committee Members):

* Ken McEldowney (Consumer Action)
* Jeff Mondon (AT&T)
* Marcie Evans (Cox Communications)
* Lorrie Clark (Sebastian)
* Robert Schwartz (ORA)

Present (CPUC Staff):

* Anna Jew (CD)
* Andrew Lomeli (CD)
* Llela Tan-Walsh (CD)
* Fe Lazaro (CD)

Present (Public):

* None

On Conference Line:

* Tom Burns (Xerox)
* Bill Allen (Xerox)
* Vanessa Anderson (RHA)
* David Donahue (Budget Prepay)
1. **Introduction**, Ken McEldowney, ULTS Chairperson
* Everyone present introduced themselves to the group.
1. **Approval of Minutes:**
* The June 18, 2015 meeting minutes were not approved as there was no quorum at the time of voting. However, approval of the meeting minutes will be taken at the next meeting.
1. **CAB Report:**
* No representative from CAB was present. However, CAB handout was provided which included statistics on “LifeLine phone and written contacts Received and Closed” and “written closed LifeLIne appeals and Billing Contacts” for the month of June.
1. **Fiscal Report:**
* No information available at the meeting; however, CD expects to have a report at the next meeting.
1. **Contract Report (Xerox):**
* Xerox provided and discussed their condensed version of the California LifeLine Program slide deck.
1. **Legal Liaison:**
* No comments.
1. **Public Comments:**
* Vanessa (RHA) inquired how CBO can obtain pamphlets for the program. CD advised RHA to direct California LifeLine program pamphlet requests to Llela.Tan-Walsh@cpuc.ca.gov.
1. **Communications Division Liaison reports:**
* Status of Proceedings:
	+ R. 11-03-013-
		- Phase II of the proceeding
* The next step is to issue a scoping ruling for Phase II of the CA LifeLine proceeding.
	+ - VoIP Proposal
* The next step is for staff to put forth a plan for comment.
* Number of wireless service providers
	+ Eleven wireless providers are currently participating in the California LifeLine program
	+ Nine pending wireless providers.
* Claims Status
	+ Claims will continue to be paid within the time period of 120 days as mandated by General Order 153.
	+ CD staff just processed the April Claims.
* Resolution for Back Credits issue
	+ Many carriers have already completed this task. CD will continue to work with the carriers who have not responded to the data request.
* Marketing/Outreach Contract
	+ No RFP has been released yet.
* Surcharge Resolution
	+ CD issued a surcharge resolution, Resolution T-17486, to adopt a surcharge increase from 3.8% to 5.5%, effective October 1, 2015, that will be voted on August 13, 2015 Commission Meeting.
	+ Comments are due August 3, 2015.
* California LifeLine Budget for FY 2016-17
	+ CD presented its FY 2016-17 proposed Budget
	+ Budget for FY 2016-17 is $650,001,224 – an increase of $304 million from previous fiscal year. Budget increase is due primarily to increase in wireless plan subscriptions/carrier claims.
	+ CD estimates 90% participation of the 4.2 million low-income eligible households by the end of FY 2016-17.
	+ Robert Swartz of ORA made the motion to approve the budget for FY 2016-17 and second by Ken McEldowney. Carriers recused themselves from voting.
1. **ULTS-AC Report:**
* No comments
1. **Review of Administrative Committee vacancy status:**
* Introduced Lorrie Clark from Sebastian as an official alternate member representing Small Local Exchange Carriers.
1. **Future Meeting Date/Location:**
	* + The next meeting will be held on November 4, 2015 (Courtyard Room)
2. **Adjournment:** 2:30 PM