

FINAL

CHCF-A Administrative Committee Meeting Minutes for May 26, 2016 10:00 AM Room 3212

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3212
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Charlotte Chitadje	Chair, ORA
Stanley Lee	Primary CBO (In San Francisco)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Ann Ten-Eyck	Cooper, White Cooper
Charles Christiansen	Communications Division
Felix Robles	Communications Division
Sindy Yun	Legal
Michelle Morales	Administrative Services, Fiscal Services
Michael Coen	Communications Division

The meeting was called to order at 10:01 a.m. by Charlotte Chitadje, Chair.

1. Introductions

Introductions were made and roll was taken.

2. Approval of the February 18, 2016, Public Meeting Minutes

Stephen Kalish brought a motion to approve the February 18, 2016, meeting minutes. Stanley Lee seconded the motion and the minutes were approved.

3. Administrative Services-Fiscal Services

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Michelle Morales presented the Financial Report for Fund 0464.

4. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. CHCF-A FY 2017-18 Expense Budget was presented.
 - State Operations are forecast to be \$1,631,000
 - Local Assistance to Small ILECs are forecast to be \$47,939,317. (This is based on a data request sent to the Small ILECs in March 2016. The Small ILECs submitted their forecasts and those forecasts were used in the creation of the budget.
 - Estimates for FI\$Cal \$41,000 and State Controllers Office \$237.
 - Total FY 2017-18 budget is forecast \$49,611,554

Stanley Lee brought a motion to approve the FY 2017-18 Expense Budget for the CHCF-A. Stephen Kalish seconded the motion and the FY 2017-18 Expense Budget was approved.

2. A request was made to update the committee on the status of the CHCF-A proceedings:
 - a) Application 15-12-001 Siskiyou

b. Legal Division

Sindy Yun advised that Form 700 was due April 1, 2016. Committee members Stanley Lee and Stephen Kalish noted that their Form 700 was filed with the Executive Director on time.

5. Public Comments

There are no public comments.

6. Future Meeting Dates

The next meeting will be at 10:00 AM on August 18, 2016.

7. Adjournment

Charlotte Chitadje brought the motion to adjourn the meeting, Stan Lee moved to adjourn and Stephen Kalish seconded. The meeting adjourned at 10:18 a.m.